

Haxton Memorial Library
Board of Trustees Meeting
June 8, 2022

PRESENT: Kim Gibson, Carol D'Alba, Jessica Baker, Dan Groth, Carol Glor (representing the town of Oakfield)

Meeting called to order at 6:47 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Jessica Baker with second by Dan Groth to approve May 2022 minutes. All in favor.
Motion carried.

TREASURER'S REPORT: May month end report shows \$101,696.99 in checking. \$84,465.52 in savings. Motion by Jessica Baker with second by Carol D'Alba to approve May report. All in favor.
Motion carried.

Bills for June total \$2,710.50. Motion by Dan Groth with second by Jessica Baker to pay June bills. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- OAKFIELD ART SHOW IN NOVEMBER (TERRY KOLB): Terry Kolb presented to the board about Anthony Terrell's proposed art show for November 10 – December 22. The show will open Thursday, November 10 with a reception attended by the artist, ~25 invited guests and open to the public. There will be a second 'open house' on Saturday, November 12 with the artist. Go Art and the artist will be responsible for promoting this event. Concerns were raised over how the art work will be protected and insured. A vote on this show is tabled until these concerns are addressed and will be discussed at the July meeting.
- TALENTED THURSDAYS: 17 people attended the adult mosaics class on May 19 with Kathie Baker. A kid's llama paint night with Mandy Humphrey is scheduled for June 16.
- SUMMER READING UPDATE/CARNIVAL DETAILS (VOLUNTEERS): Kim Gibson is ready for the summer reading kick-off on June 30. Volunteers are needed and requested to be at the library by 6:15 to set up. Email addresses of Oakfield-Alabama residents will be collected at the sign up table and those who provide their emails will be entered into a basket raffle.
- APPROVE LYNETTE CRAWFORD (NEW BOARD MEMBER): Motion to approve Lynette Crawford pending the Town of Oakfield's approval by Dan Groth with second by Jessica Baker. All in favor. Motion carried.
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- LIBRARY BUDGET: Carol Glors informed the board that the town of Oakfield considers the

library to be a special district and is not a part of the town's general tax funds. The tax money collected by the town for the library will be transferred to the school district budget when the library restructures.

NEW BUSINESS

- **LAWYER ZOOM CALL (CAROL D'ALBA/KIM GIBSON):** Kim Gibson and Carol D'Alba met via zoom with Robert Schofield on May 31. He will begin the legal process for restructuring in January/February of next year. The fee for this process will not exceed \$12,000. He recommends planning the library budget at least 5-7 years out and suggested renaming the library for IRS tax filing purposes. Motion to approve and accept the contract with Robert Schofield of Whiteman, Osterman and Hanna LLP for rechartering services not to exceed \$12,000 by Dan Groth with second by Jessica Baker. All in favor. Motion carried.
- **PARK PROGRAM (ZACH HALL):** Park program director Zach Hall met with Kim Gibson to go over schedules, movies and rules. The program runs July 7 – August 5.
- **SCHOOL VISIT (AMY/KIM):** Amy Joslyn and Kim Gibson gave a presentation on June 8 about the summer reading program to students at Oakfield-Alabama schools. Kids are excited!
- **RICHTER'S DONATION:** Linda and Tim Richter donated \$3,000 to purchase books from the best sellers list. Kim Gibson sent them a thank you letter.
- **VOLUNTEER APPROVAL:** Motion by Jessica Baker with second by Dan Groth to approve Allie Williams as a library volunteer. All in favor. Motion carried.
- **MEETING WITH PAT FAGAN:** Pat Fagan compiled the SWOT data and will meet with Kim Gibson on June 22 at 1:30 pm to discuss results.
- **JUNETEENTH:** The library will be closed Monday, June 20th in recognition of Juneteenth.
- **LANDSCAPING:** Anne Engel and Peggy Lamb will pay Sally Amend to maintain the landscaping outside the library.
- **MEETING WITH TOWN OF OAKFIELD:** Carol Glors requested a meeting with the town of Oakfield board members to discuss how the library budget will proceed during and after restructuring. Kim Gibson, Carol D'Alba and Pat Fagan will attend this meeting.
- **LABOR DAZE:** The library will have a booth at this event with email sign up and a basket raffle.
- **TOWN OF OAKFIELD:** The town would like to exchange services with the library after restructuring. The town will provide snow removal and other outside maintenance in exchange for use of electricity and water during events like Labor Daze and Christmas in the Village.

NEXT MEETING: July 13th @ 6:30 PM

Meeting adjourned at 7:47 pm.