

Haxton Memorial Library
Board of Trustees Meeting
February 12, 2020

PRESENT: Kim Gibson, Carol D'Alba, Denise Dimatteo, Jessica Baker, Carol Glor (representing the Town of Oakfield)

Meeting called to order at 6:55 pm

APPROVAL OF SECRETARY'S REPORT: Motion by Carol D'Alba with second by Jessica Baker to approve December 2019 minutes. All in favor. Motion carried. No approval of January minutes due to cancellation of January meeting.

TREASURER'S REPORT: December month end report shows \$94,596.34 in checking. \$36,299.48 in savings. Bills for January total \$1,869.95. Motion by Jessica Baker to approve treasurer's report and payment of bills. Denise Dimatteo second. All in favor. Motion carried.

January month end report shows \$84,957.98 in checking. \$36,302.56 in savings. Bills for February total \$9,069.68. Motion by Carol D'Alba to approve treasurer's report and payment of bills. Denise Dimatteo second. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- BOOK CLUB: 14 people attended the January meeting. Next meeting to be held February 26 at 1:30 pm. The book discussion will be on *Stranger in the Woods*.
- CHESS CLUB: 10 children attend on average. Continues to go well!
- CHILDREN'S PROGRAM (HAWLEY'S GRANT): 2 dates chosen for snowy owl program – February 27 and February 29. Each class will have 20 spots available. There will be a snowy owl talk given by park ranger during the Thursday class followed by making stuffies. Kim will read a snowy owl book at the Saturday class followed by making stuffies.
- CLEANING: Kathy Engle and Kim Gibson are working on retirement enrollment.

NEW BUSINESS

- NIOGA LIBRARY SYSTEMS FREE DIRECT ACCESS PLAN: In absence of President Anne Engel, Vice President Denise Dimatteo signed and approved the plan. Motion by Carol D'Alba with second by Jessica Baker to approve plan. All in favor. Motion carried. A digital copy of the plan will be stored on library computer.

- ANNUAL REPORT: Kim Gibson completed report. Motion by Carol D'Alba with second by Jessica Baker to approve report. All in favor. Motion carried.
- ELECTION OF OFFICERS: Tabled until next meeting.
- LEASE ON BUILDING: Kim Gibson paid the lease amount of \$1 to town representative Carol Glor.
- LEGAL NOTIFICATION: The library bank account is through M&T Bank. The library accountant is Joanne Amon. The library newspaper is the Daily News.

NEXT MEETING: March 11th at 7 pm.

Meeting adjourned at 8:06 PM.