

Haxton Memorial Library
Board of Trustees Reorganization Meeting
January 13, 2020

PRESENT: Kim Gibson, Carol D'Alba, Dan Groth, Jessica Baker, Justin Staebell, Carol Glor
(representing the town of Oakfield)

Meeting called to order at 6:31 pm

ROLL CALL OF OFFICERS:

President – Carol D'Alba
Vice President – Denise Dimatteo
Treasurer – Dan Groth
Secretary – Jessica Baker
Member – Justin Staebell

LEASE ON BUILDING: Lease paid to representative for the town of Oakfield.

LEGAL NOTIFICATIONS:

Bank – M&T Bank
Accountant – Joanne Amon
Newspaper – Batavia Daily News
Insurance – Utica Naional Insurance Group (workers' comp) and ShelterPoint Life (disability)

Motion by Jessica Baker with second by Justin Staebell to give Joanne Amon viewing privileges to the bank account. All in favor. Motion carried.

Motion by Justin Staebell with second by Dan Groth to authorize Joanne Amon to write checks for library and add her name to the bank signature card. All in favor. Motion carried.

MOTION TO SET UP AUTO PAY FOR UTILITIES: Spectrum, gas and phone bills can be set up for auto pay. Carol D'Alba will check with the bank on the library's 501c3 status.

Motion by Jessica Baker with second by Justin Staebell to approve the library reorganization for 2021. All in favor. Motion carried.

Meeting adjourned at 6:55 PM.