

Haxton Memorial Library
Board of Trustees Meeting
March 9, 2022

PRESENT: Kim Gibson, Carol D'Alba, Denise Dimatteo, Jessica Baker

Meeting called to order at 6:35 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Denise Dimatteo with second by Jessica Baker to approve February 2022 minutes. All in favor. Motion carried.

TREASURER'S REPORT: February month end report shows \$36,451.46 in checking. \$84,461.26 in savings. Motion by Jessica Baker with second by Denise Dimatteo to approve February report. All in favor. Motion carried.

Bills for March total \$1,654.38. Motion by Denise Dimatteo with second by Carol D'Alba to pay March bills. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- ALABAMA: Received \$5,000 for financial support for the 2022 year. Kim Gibson sent a thank you letter.
- GO ART CEREMONY: Kim Gibson and Jessica Baker will attend the award ceremony on April 7th. They will accept a check for \$5,000 on behalf of Haxton Memorial Library to fund Talented Thursdays.
- ANNUAL REPORT: Kim Gibson completed the annual report and presented to the board. Motion by Denise Dimatteo with second by Jessica Baker to approve the completed annual report. All in favor. Motion carried.

NEW BUSINESS

- WIFI: The library's old modem needs to be replaced. It will cost ~ \$375 to replace the upstairs device or ~ \$500 to replace both upstairs and downstairs devices for the building. Motion by Carol D'Alba with second by Denise Dimatteo to purchase 2 devices for the building with amount of purchase not to exceed \$500. All in favor. Motion carried.
- NEWSLETTER: Annual report and budget should be posted for the community each year. Pat Fagan will review this process at the next meeting.

- TALENTED THURSDAYS (UPDATE): First session for children well attended with positive feedback. Next session will be for adults on March 31 from 7-8.
- MEETING WITH PAT: Library board will meet with Pat Fagan on March 22 at 6 pm.
- TOWN: Check for \$73,795 received from the town of Oakfield. This is a negative difference of \$6,205 from the 2022 budget for town payment. Carol D'Alba will contact the town clerk to find out if this was a clerical error. As part of the process of restructuring, the library will also request the last 5 years of the town budget to review and ask how librarians' retirement funds are formulated.
- VOLUNTEER REQUEST FORM: Motion by Denise Dimatteo with second by Carol D'Alba to approve volunteer request by Olivia Burkhardt. All in favor. Motion carried.
- ANNUAL GOAL MEETING: Carol D'Alba would like a yearly meeting to set library goals and discuss the library's social media presence.

NEXT MEETING: April 13th @ 6:30 PM

Meeting adjourned at 7:58 pm.