

Haxton Memorial Public Library
Board of Trustees Meeting
January 16, 2025

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Lynette Crawford, Jessica Baker, Janet Klotzbach

CALL TO ORDER:

Meeting called to order at 6:31 pm

ADOPTION OF THE AGENDA:

Motion by Lynette Crawford with second by Jessica Baker to adopt the agenda for January. Motion carried.

APPROVAL OF THE MINUTES AND FINANCIAL REPORT:

APPROVAL OF SECRETARY'S REPORT:

Motion by Lynette Crawford with second by Denise DiMatteo to approve December 3, 2024, December 16, 2024 (with changes) and December 21, 2024 minutes. Motion carried.

TREASURER'S REPORT:

December month end report shows \$50.58 in old checking account. \$64,506.34 in old savings account. \$236,701.40 in new checking account. \$4,261.73 in new savings account. Motion by Denise DiMatteo with second by Janet Klotzbach to accept Treasurer's report/financial report. Motion carried.

The old checking and savings accounts are now closed.

APPROVAL OF THE PAYMENT OF THE BILLS:

Motion to approve paid family leave by Lynette Crawford with second by Denise DiMatteo. Motion carried.

Bills for January total \$4,520.97. Motion by Lynette Crawford with second by Janet Klotzbach to pay January bills. Motion carried.

PUBLIC COMMENTS:

None at this time.

OFFICERS' REPORTS:

None at this time.

CORRESPONDENCE:

Memorial donations are continuing to come in for Deborah Batchellor throughout the month.

Nioga notified President Carol D'Alba that there are currently 2 trustee positions for the Nioga board open.

LIBRARY MANAGER REPORT:

As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library. Motion by Lynette Crawford with second by Denise DiMatteo to accept manager's report. Motion carried.

OLD BUSINESS:

- RETIREMENT: The library ERS still needs to be separated from the town of Oakfield's retirement system. Carol D'Alba will email the town of Oakfield for a breakdown of the bill.
- NEW COMPUTERS (UPDATE): Kim Gibson ordered the computers and software. They will be installed January 29, 2025.
- FFPL GRANT CLOSED: President Carol D'Alba signed the paperwork.
- GOART GRANT CLOSED: Kim Gibson closed the grant and sent out the final reports.

NEW BUSINESS:

- GOART 2025 GRANT APPROVED: The library received funding for the 2025 year.
- ANNUAL REPORT: The portal opened this week. Kim Gibson is working on it now.

ADJOURNMENT:

Motion to adjourn meeting at 7:27 pm by Lynette Crawford with second by Denise DiMatteo. Motion carried.

NEXT MEETING: February 10, 2025 at 6:30 PM