

Haxton Memorial Public Library  
Board of Trustees Meeting  
March 25, 2025

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Lynette Crawford, Jessica Baker  
ABSENT: Janet Klotzbach

CALL TO ORDER:

Meeting called to order at 6:34 pm

ADOPTION OF THE AGENDA:

Motion by Lynette Crawford with second by Jessica Baker to adopt the agenda for March. Motion carried.

APPROVAL OF THE MINUTES AND FINANCIAL REPORT:

APPROVAL OF SECRETARY'S REPORT:

Motion by Lynette Crawford with second by Denise DiMatteo to approve February 10, 2025 minutes. Motion carried.

TREASURER'S REPORT:

February month end report shows \$214,326.09 in the checking account. \$68,953.39 in the savings account. Motion by Jessica Baker with second by Carol D'Alba to accept Treasurer's report/financial report. Motion carried.

APPROVAL OF THE PAYMENT OF THE BILLS:

Bills for March total \$9,293.61. Motion by Jessica Baker with second by Denise DiMatteo to pay March bills. Motion carried.

PUBLIC COMMENTS:

None at this time.

OFFICERS' REPORTS:

None at this time.

CORRESPONDENCE:

- GoArt Ceremony April 26th - Kim Gibson will attend the ceremony and receive the grant funds.
- Hawley Special Legislative Grant - The library received \$4,285.

LIBRARY MANAGER REPORT:

As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library. Motion by Lynette Crawford with second by Denise DiMatteo to accept manager's report. Motion carried.

## OLD BUSINESS:

- RETIREMENT: Kim Gibson spoke with Joanne Amon and Michael Guynup. Reportings from January to June of last year need to be removed so that the library can “buy them back”. Library staff filled out and submitted the new retirement forms. Kim will attend a webinar on the process moving forward.
- SUMMER READING PROGRAM UPDATE (BUDGET/HAWLEY): Kim Gibson presented estimates on costs for summer reading.
- NEW COMPUTERS (UPDATE): Justin Genter from Nioga came to install the new circ system upstairs and downstairs. Josh Stellrecht from Millenium Computers then installed Microsoft 365 on all computers and granted remote access to the cameras for Kim Gibson.

## NEW BUSINESS:

- LLSA (LOCAL LIBRARY SERVICE AID): The state did not give Nioga the complete funding because our library is in between the old and new designations.
- PETITION FOR DISSOLUTION (NYS LIBRARY): Lisa Erikson will attend the April meeting to complete and notarize this paperwork.
- FEDERAL FUNDING: Federal aid is questionable. The effects of this are not yet known.
- ANNUAL DINNER (MAY 21, 2025): It will be held at White Birch Golf Course in Lyndonville.
- BUDGET PLANNING (7/25-6/26): The board and Kim Gibson will meet March 24, 2025 and March 31, 2025 for a work session.
- TRUSTEE POSITION: A board trustee position is up for vote this year. Kim Gibson will post details to the public.

## ADJOURNMENT:

Motion to adjourn meeting at 7:39 pm by Lynette Crawford with second by Denise DiMatteo.  
Motion carried.

NEXT MEETING: April 21, 2025 at 6:30 PM