

Haxton Memorial Library
Board of Trustees Meeting
November 9, 2022

PRESENT: Kim Gibson, Carol D'Alba, Denise DiMatteo, Lynette Crawford, Jessica Baker, Justin Staebell, Patt Fagan

Meeting called to order at 6:37 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Lynette Crawford with second by Justin Staebell to approve October 2022 minutes. Motion carried.

TREASURER'S REPORT: October month end report shows \$62,418.44 in checking. \$84,472.60 in savings. Motion by Jessica Baker with second by Denise DiMatteo to approve October report. Motion carried.

Bills for November total \$4,283.71. Motion by Justin Staebell with second by Jessica Baker to pay November bills. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- COUNTY MONEY RECEIVED (\$3,692.57 & \$2,000): The library received \$3,692.57 from the county (down \$554 from last year). The library received an additional \$2,000 from the county and will receive the same extra payment next year as well.
- PATT'S UPDATE: Patt Fagan distributed an update on the library restructuring process with completed tasks, upcoming tasks and press releases.
- SLOGAN CONTEST UNVEILING: The board voted on a slogan font. A random number generator was used to pick a winner for the slogan contest. The winning number: 72. The library will unveil the new slogan December 3 to coincide with Oakfield's Christmas in the Village event. Justin Staebell will talk with event coordinators to add the library to the program. The library will pass out bookmarks with the new slogan and library hours during the event. Patt Fagan requested/was granted \$100 for new slogan materials.
- TALENTED THURSDAYS UPDATE: 13 people attended the adult fall truck décor class. 23 people attended the Defiant Monkey improv night. There will be 2 make your own stuffed giraffe sessions for children in November. There will also be a card making session for adults. December's sessions include an adult and kids salt dough ornament class.
- FINE FREE UPDATE: The fine free trial period is going well. Kim Gibson continues to receive good feedback from patrons.

- BUDGET PLANNING (2023/RECHARTER BUDGET, 5 YR. PLAN): The board reviewed the 2023 budget. The library will need to take ~ \$30,000 from the appropriated fund balance to cover expenses next year. If attorney fees are factored in, the amount will be ~ \$42,000. The board also reviewed tentative 5 year plans spanning budgets from \$189,000 to \$224,000. A separate budget planning meeting will be scheduled soon.
- NYLA CONFERENCE: Kim Gibson attended the conference and provided details in the manager's report.
- ART SHOW: Terry Kolb will set up the show November 10. The show is titled “Amethyst Skies Over Oakfield” by artist Anthony Terrell.

NEW BUSINESS

- LIBRARY CHRISTMAS TREE: The library will decorate a tree for Oakfield's Christmas in the village.
- SMALL BUSINESS SCAVENGER HUNT (12/3): The library will participate in this event for Oakfield's Christmas in the village. Ornaments engraved with the library's logo will be passed out.
- COMPUTER TECHNOLOGY CLASS (NIOGA/SCHEDULED FOR 2023): This class will take place through Nioga in 2023.
- VOLUNTEERS APPROVED: Michael and Emily Gould have been approved to volunteer.
- SCHOOL MEETING: Carol D'Alba and Lynette Crawford met with representatives from Oakfield Alabama School District to discuss the restructuring process. They obtained the name of the school's attorney. The meeting went well.

NEXT MEETING: December 14th @ 6:30 PM

Meeting adjourned at 8:12 PM.