

Haxton Memorial Library
Board of Trustees Meeting
June 10, 2020

PRESENT: Kim Gibson, Anne Engel, Carol D'Alba, Denise Dimatteo, Dan Groth, Jessica Baker

Meeting called to order at 7:28 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Carol D'Alba with second by Dan Groth to approve May 13 2020 minutes with edit that this was a Zoom meeting. All in favor. Motion carried.

Motion by Denise Dimatteo with second by Carol D'Alba to approve May 27 2020 minutes with edit that this was a Zoom meeting. All in favor. Motion carried.

TREASURER'S REPORT: May month end report shows \$99,728.31 in checking. \$36,313.13 in savings. Bills for June total \$2,847.73. Motion by Jessica Baker to approve treasurer's report and payment of bills. Carol D'Alba second. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- REOPENING PLAN (PHASE 1 CURBSIDE): The plan is posted on the front library doors, on the library Facebook page and the library website. Averaging 10 book pick ups per day with lots of phone calls/inquiries into books. Still 1-2 weeks away from requesting materials from other libraries.
- HEALTH SCREENING POLICY (NEEDS APPROVAL): Motion by Carol D'Alba with second by Dan Groth to approve the health screening policy. All in favor. Motion passed.

NEW BUSINESS

- SUMMER READING PLANS: Use biblionasium.com for kids to track their reading minutes and complete reading challenges. Josh Baker will help set this up and post video on Facebook showing how to sign up. Summer reading will begin June 29, 2020. Online activities will be through Page Turner Adventures. The fee for this program will be around \$400. Josh Baker will come help set this program up.
- PHASE TWO (WHEN): Patrons can make appointments to enter the library and check out materials. June 15-19 will still be curbside as library workers set up for patrons to enter. June 22-26 and June 29 – July 3 will be a combination of curbside and by appointment only. July 6-10 may still be by appointment/curbside depending on Kim's availability. Phase 2 will take

place upon her return from vacation.

- OFFICERS ELECTION (WAS TABLED PRIOR): Anne Engel will remain president until September.
- BOOK CLUB: Plan to meet to discuss March's book on July 1, 2020 outside the library.
- GARBAGE: People are leaving litter outside the library. Currently there are no trash cans in place. The cans are provided by the town and have not been placed due to quarantine/Covid 19. Kim Gibson will talk to the town about getting them back or another temporary solution.

NEXT MEETING: July 8th at 7 pm.

Meeting adjourned at 8:25 PM.