

Haxton Memorial Library
Board of Trustees Meeting
December 8, 2021

PRESENT: Kim Gibson, Carol D'Alba, Jessica Baker, Dan Groth, Justin Staebell

Meeting called to order at 6:40 pm

APPROVAL OF SECRETARY'S REPORT:

Motion by Justin Staebell with second by Dan Groth to approve November 2021 minutes with corrections to previous month bill totals as follows: November bills \$2,458.41, October bills \$1,951.68, August bills \$4,009.49, July bills \$2,535.17. All in favor. Motion carried.

TREASURER'S REPORT: November month end report shows \$63,327.46 in checking. \$84,457.10 in savings. Motion by Dan Groth with second by Justin Staebell to approve November report. All in favor. Motion carried.

Bills for December total \$1,601.43. Motion by Jessica Baker with second by Justin Staebell to pay December bills. All in favor. Motion carried.

MANAGER'S REPORT: As submitted by Kim Gibson, Library Manager, and on file at the library office. The report highlights attendance for programs throughout the month and various meetings attended in support of the library.

OLD BUSINESS

- AT&T PHONE LINE: New line will cost \$50.03 per month with a \$70 one time start up fee.
- 2022 BUDGET: Adjust county funding lines and note a prepay to Baker and Taylor for \$11,000. Adjust the 2021 budget to reflect county money spent.
 - Motion by Justin Staebell with second by Dan Groth to move \$1500 surplus on 2021 budget from line item 7410.450 (Gas) to line item 7410.439 (Equipment/Maintenance) for purchase of new computer for library manager. All in favor. Motion carried.
 - Motion by Jessica Baker with second by Dan Groth to approve the 2022 budget in the amount of \$103,800. All in favor. Motion carried.
- ALABAMA: The town will contribute \$5,000 to the library's 2022 budget.
- LIBRARY TREE: The theme this year is Pete the Cat.
- CHRISTMAS IN THE PARK: 67 people attended events at the library and the Pete the Cat ornaments were passed out.
- BOOK CLUB: 8 patrons attended the meeting on December 8. The next meeting is scheduled for January 12 and will discuss *The Lost Apothecary* by Sarah Penner.

- RECHARTER UPDATE: Kim Gibson met with Lisa Erikson to work on her variance to the state. Discussed getting letters of support/recommendation from library board president, town supervisor, etc. to include with the variance.

NEW BUSINESS

- VOLUNTEER APPLICATION: Volunteer application for Layla Baker approved by board.
- GOART GRANT: Kim Gibson and Jessica Baker wrote and submitted a grant application through Go-Art.
- HOLIDAY THURSDAY NIGHTS (12/23 & 12/30): Motion by Justin Staebell with second by Dan Groth to approve no evening hours for 12/23 and 12/30. All in favor. Motion carried.
- STAFF LUNCHEON (12/23/21 @ 1:00 PM): Motion by Jessica Baker with second by Justin Staebell to approve \$150 budget for staff Christmas luncheon. All in favor. Motion carried.
- END OF YEAR DATE TO MEET TO PAY LAST OF BILLS: Board member will come and sign bills on 12/29.

NEXT MEETING: January 12 @ 6:30 PM

Meeting adjourned at 8:10 pm.