

Haxton Memorial Library  
Board of Trustees Meeting  
December 30, 2019

PRESENT: Kim Gibson, Anne Engel, Carol D'Alba, Jessica Baker

Meeting called to order at 11:10 am

NEW BUSINESS

- APPROVE BILLS: End of year bills signed and approved. 2 bills pre-signed for 2020 – workman's comp and Spectrum.
- SIGNATURE CARD FOR BANK ACCOUNT: Carol D'Alba witnessed the signature card for removal of Mike Laycock and addition of Dan Groth to bank account.
- CLEANING: The accountant is concerned that Kathy Engle's cleaning hours will not be added to the retirement system. Not sure if Kathy is in the retirement system yet. Kim will check with accountant about how cleaning hours were added in the past and find out about Kathy's retirement status.

NEXT MEETING: January 13 @ 7 PM.

Meeting adjourned at 11:49 AM.